



### Fire Alarm System Test on Air-Conditioning & Ventilation System Shut Down Academic Building 2024-2025

Please be informed that annual testing, inspection and maintenance of Automatic Fire Alarm (AFA) System with audible alarm bell test in the Atrium/Entrance and Lab Building will be carried out, scheduled as follows. The test is mandatory as requested by the Fire Services Department to ensure the proper functioning of the Automatic Fire Alarm System to protect the life and safety of our campus users.

Date	Audible alarm bell test period	AC & ventilation test period	Zone/building	Affected Laboratories
23/12/2024 (Mon)	9:00-17:00	9:00 - 12:30	Laboratory K zone	G106-G107, 1034-1049 including Photonics Technology Centre, 2123, 3101-3109, 4091-4114, 6100-6116, 7101-7107
24/12/2024 (Tue)	9:00-12:00	9:00 - 12:30	EC zone (Lab. only)	2162-2166, EC3/F, 4160-4164, 6143-6151, 7161-7167
27/12/2024 (Fri)	9:00-17:00	9:00 - 12:30	Zone J+L ( <b>LAF J will not be tested</b> )	1125, 1201-1218, 2125-2138, 2200-2209, 3110-3122, 3200-3220, 4115-4130, 4200-4221, 6117-6130, 6201-6260, 7250-7253.
30/12/2024 (Mon)	9:00-17:00	9:00 - 12:30	Zone H+L ( <b>LAF H, L and NFF AC will not be tested</b> )	2133-2160, 2210-2239, 3116-3131, 4131-4150, 4222-4230, 6131-6142, 6267-6322, 7108-7139.
3/1/2025 (Fri)	nil	9:00 - 12:30	Atrium & Entrance Building (areas served by lift 1)	G031

During the testing period, air-conditioning and ventilation system inside the above-mentioned laboratory areas will be shut down in groups for around 45 minutes each time. Audible alarm bells will ONLY be ACTIVATED intermittently. In case of real fire happened in the building, the fire alarm bell will ring continuously & flashing light will flash continuously.

Please feel free to contact our BS Duty Controller at extension 6465 for help if needed during the test.